

# 1. About This Guide

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This chapter describes the purpose of the Electricity Service Suppliers' Guide (ESS Guide) and describes other documents the Electricity Service Supplier (ESS) will need for participating in Oregon's restructured marketplace.

This chapter covers the following topics:

- What It Is
- What It Isn't
- How to Get a Head Start
- Regulatory Documents the ESS Will Need
- About This Version

## 1.1. What It Is

We wrote the ESS Guide to help ESS' accomplish the following steps:

- Understand our restructured marketplace.
- Complete PGE's ESS application and registration process.
- Understand how we maintain our business relationship.
- Schedule and deliver energy in PGE's service territory.
- Learn about the transmission and distribution services that PGE offers.
- Conduct electronic business transactions.
- Purchase and download customers' historical usage data.
- Enroll or drop end-use customers from ESS services.
- Learn about PGE's metering services.
- Understand the end-use customer's billing options.
- Understand how PGE bills the ESS.
- Maintain confidentiality in communications.

While the ESS Guide is a useful reference for ESS' participating with PGE in Oregon's restructured market, the ESS will also need to understand our current state and federal tariffs and rules. The other documents described below provide more detailed information.

## 1.2. What It Isn't

As useful as we have tried to make the ESS Guide, it is not a substitute for the federal and state regulations and corporate procedures that define our business environment. The ESS should become familiar with the actual regulatory documents since the provisions found there control Oregon's electric utility environment. Please note, this document may change with new tariffs, regulations, and business processes.

The ESS Guide is also not a handbook for ESS certification. Contact the Oregon Public Utility Commission (OPUC) for information about their certification process.

## 1.3. How to Get a Head Start

To review the contents of this Guide at a high level, see [Chapter 14, Frequently Asked Questions for ESS'](#).

## 1.4. Regulatory Documents the ESS Will Need

Here is a listing of the state and federal documents the ESS should understand in order to participate in Oregon's restructured market. Note that tariffs and regulations are updated from time to time, so ESS' should review them for changes that may have been made after the current version of the ESS Guide was published. These documents are available online and links are provided in [Chapter 15, For More Information](#).

- **PGE's State Tariff** – Administered by the OPUC.
- **PGE's FERC Tariff** – Administered by the Federal Energy Regulatory Commission (FERC), also referred to as our Open Access Transmission Tariff (OATT).
- **ESS Service Agreement** – Developed jointly by PGE and PacifiCorp and approved by the OPUC.
- **Oregon Administrative Rules (OARs)** – Division 38, Direct Access Regulation.
- **Senate Bill 1149** – Oregon's deregulation act.
- **House Bill 3633** – Delaying implementation of SB 1149 until March 1, 2002.
- **House Bill 3376** – Directs the Public Utility Commission to set a date on which electricity service suppliers and electric utilities must announce estimated prices. Also provides that retail electricity consumers who are eligible for direct access must be allowed at least three business days after the date set by the commission to elect whether to use direct access.

## 1.5. About This Version

This is PGE's twelfth edition of the ESS Guide. Revisions made to Version 12 include updating the historical usage authorization process and information on our Solar Payment Option. It also includes revisions based on OPUC Order No. 12-057, including the removal of the Schedule 84 split-load option and the quarterly windows. General edits and updates are also included. The Frequently Asked Questions chapter has also been updated to reflect the most common questions that PGE receives.